

Cyngor Trêf Gorseinon Gorseinon Town Council



GRANT APPLICATIONS

Status	Approved
Approved Date	October 1 st 2025
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Next Review Date	October 1 st 2026

Policy and Procedure

This document is to detail the policy and procedure for any grant applications received by Gorseinon Town Council

1. Town Council Grant Policy

The Town Council is prepared to consider applications for financial assistance from local:

- (a) clubs and societies.
- (b) voluntary bodies and associations.
- (c) non-profit making organisations.
- (d) charitable bodies

Grants will not be made to individuals or commercial organisations.

Grant applications must be made on the official application form and must be accompanied by the organisations most recent balance sheet. Applicants must set out how the community in the council area will benefit from the work funded by any grant.

Applications may be submitted at any time and will normally be considered at the next meeting of the Town Council, providing the application is received via email to: Clerk@gorseinontowncouncil.gov.uk

The system aims to:

- Help the local voluntary groups to improve their effectiveness
- Help to ensure the provision of services needed by the residents via the voluntary sector
- Support local organisations which meet the needs of people experiencing social and economic difficulties and;
- Ensures that there is equality of access and opportunity for all residents to the services and funds it provides to increase community inclusion.

The Council defines a voluntary group as a 'not-for-profit' organisation, set up and run by a voluntary, management committee.

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Applicants should only apply for one grant a year during the financial year (1 April to 31 March). The primary intention of the Town Council's grant scheme is to support local groups, events and projects in the town.

8. In the case of a successful application for a project this must be delivered within 12 months of the date of receipt of funding.

9. The Town Council might refer applicants to other bodies as appropriate.

11. Grants will not be paid where the service is normally provided directly by a principal Council, the Health Authority or Central Government.

12. Grants will not be made to registered charities seeking to add to their capital investments.

13. Local Groups whose total fundraising is sent to their central headquarters for redistribution are not eligible.

14. Grants will not be given for specifically religious or party-political purposes.

15. Grants will not be given to profit making organisations with unallocated reserves.

16. Grants will not be paid if the application is submitted after the project or event has taken place.

- Grants are made for one year's expenditure at a time and should be spent within the year on the purpose for which they were given. With regards a specific project funds should not be added, wholly or partly, to reserves unless part of a previously approved programme of funding.
- Grants will not be made to groups, which operate for private gain.
- Organizations may be required to return the Community grant or a percentage of it, if they cease to function during the 12 months following allocation of the grant.

Any offer of funding is discretionary; the Council's decision is final and there is no right of appeal.

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Procedure

Gorseinon Town Council aims to help promote a vibrant and active local community. The Council recognises and supports the valuable contribution made by many voluntary groups and organisations in the fields of arts; sport; culture; social care; services for children and young adults; services for the elderly and people with disabilities; and many others who contribute to the wellbeing of the local community.

- To apply you will need to complete the appropriate grant application form and return to the clerk@gorseinontowncouncil.gov.uk together with a recent bank statement/balance sheet. Applications will be accepted by email.
- Who can apply:
Applicants that are within the local area, or any part of it, or can show a benefit to all or some of its residents. These include;
 - clubs and societies
 - voluntary bodies and associations
 - non-profit making organisations
 - charitable bodies
- Please note, there are limited funds available for the grants scheme, grants are awarded at the discretion of the council.
- The council will review the application at the next Council meeting, and you will be contacted by email with the Council's decision. The grant will be paid by BACs, and a presentation will be arranged with the incumbent Mayor of Gorseinon Town Council.